

WORKSHEET #10: AREAS OF RESPONSIBILITY

Use the agency's mission statement, values, goals and objectives, the organization chart, and a brief review of agency operating procedures, rulebooks, and legal authorities, to identify the agency's general areas of responsibility.

Number	Areas of Responsibility
1	
2	
3	
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Example	Maintenance of highway and/or track

This worksheet is from the National Cooperative Highway Research Program (NCHRP) Project